



South Woodham Ferrers Men's Shed

19 Woodham Halt, South Woodham Ferrers, CM3 5JB

Charity No. 1214615

MEMBERSHIP FORM - 2025

MY DETAILS	
FULL NAME	
EMAIL ADDRESS	
MOBILE	
HOME ADDRESS	
POSTCODE	
Birthday (or just Year)	

EMERGENCY CONTACT	
NAME	
CONTACT TELEPHONE No	
RELATIONSHIP TO YOU	

ANY MEDICAL OR HEALTH ISSUES IN CASE OF EMERGENCY, E.G., EPILEPSY, ASTHMA, ETC.....

ARE YOU A TRAINED FIRST AIDER? <i>Please tick relevant answer</i>	Yes	Expires Date:
	No	I would like to do a one-day course:

ANY SKILLS OR EXPERIENCE THAT YOU COULD BRING TO THE MEN'S SHED?

WHAT ACTIVITIES/HOBBIES INTEREST YOU? E.g., WOODWORK, METALWORK, CRAFTS, ETC
▪ <i>Following a probationary period and acceptance, there is a £24 membership fee for the year to be part of the Men's Shed at South Woodham Ferrers to cover Insurance and Utility costs.</i> ▪ <i>There will be a £3 charge for the session and tea/coffee. Other refreshments may be available in the fridge (honesty box).</i>
Payment received - DATE:
<i>The person receiving the money (Name & Sign)</i>



South Woodham Ferrers Men's Shed

**A donation will be made to the Shed for materials used to construct personal projects.
SWF Men's Shed intends that I will:**

- Undertake a probation period of 4 visits for assessment purposes within four weeks.
- The Committee will then decide on full membership, and you will be notified of the outcome and pay the membership fee. The Committee's decision is final.
- Respect other people and their possessions.
- I will take responsibility for my own safety and those around me.
- Only use tools and equipment that I am competent to use or use under supervision for training to be competent.
- Pay for any damage to tools and machinery through misuse.
- Comply with rules, regulations, and the spirit of the Men's Shed operation.
- Any failure to comply with rules and regulations after requests and guidance will relinquish my membership. The Committee's decision is final.
- Follow the Code of Conduct as it is presented. **DISCLAIMER**

"I participate in the SWF Men's Shed and understand that every effort will be made to maintain a safe environment for myself and other participants. I will wear appropriate Personal Protective Equipment (PPE) as deemed necessary when using tools and machinery and will adhere to all safety instructions.

The sponsoring operations, their representatives, and people appointed as Supervisors at the Men's Shed do not take responsibility for the personal health, safety, and well-being of the people participating in projects. We, the organisation mentioned above and individuals, take no responsibility for loss or damage of any personal items taken to or from the Shed and waive all and any claims in this respect of the above."

DATA PROTECTION ACT 2018 – Statement

The information you have provided on this form will be treated as confidential and will be held following the Data Protection Act 2018

DECLARATION

The details I have provided are correct, and I have read and understood the above statement.

APPLICANTS SIGNATURE

Signed:

Date:

CODE OF CONDUCT

This Code of Conduct ensures all members act safely and respectfully. **Please keep a copy for reference.**

After completing a probationary period and being accepted by the Committee, members must follow these guidelines:

- Submit a **membership application** and **consent form**.
- Pay the **membership subscription** after probation.
- Pay the **session attendance fee**.
- Wear **appropriate clothing and footwear** in the Shed.
- Follow **Health & Safety guidelines** to prevent accidents or damage.
- Use machinery **only after training, guidance, and assessment**.
- **Respect** the Shed's facilities, other members, and their belongings.
- **No aggressive language**, bullying, or intimidation.
- Share **skills and advice** with fellow members.
- **Plan** projects and consult a supervisor to complete a Risk and Methods Statement.
- Confirm **costing and materials** before starting any project.
- **No alcohol, drugs, or smoking** in or around the Shed.
- **Clean up** dust, shavings, and waste at the end of each session.
- Return **tools and machines** to their storage and clean them.
- Record **accidents/incidents** in the accident book.
- Follow **reasonable requests** from Session Supervisors—their decisions are final.
- **Obey safety signs** at all times.

This Code of Conduct will be reviewed by the Committee at least once per annum.

Version: October 2025

Please keep as your copy